



The **Library of Parliament** is a non-partisan organization providing stimulating and rewarding work. We recognize that our employees are our most important asset and, as such, we offer excellent benefits, a minimum of four weeks' vacation leave, learning opportunities to support professional and career development, competitive salaries, and more!

Our **Parliamentary Information and Research Service (PIRS)** provides high-quality, substantive and timely information, research and analysis to parliamentary committees, individual senators and members of the House of Commons, and parliamentary associations and delegations.

We are currently looking for candidates to staff the following position: **Analyst**.

We are currently looking for candidates to staff current and future Analyst positions within our Economic, Fiscal and Monetary Policy section within PIRS. Analysts work in multidisciplinary teams and provide parliamentarians with non-partisan, authoritative and high-quality information, research and in-depth analysis tailored to the needs of parliamentary committees and associations, and individual parliamentarians.

ANALYST

ECONOMIC, FISCAL AND MONETARY POLICY SECTION PARLIAMENTARY INFORMATION AND RESEARCH SERVICE

Anticipatory Staffing for

Determinate/Acting/Assignment/Secondment Positions

RAN-01 – RAN-03 (\$65,647 – \$113,955)

(Bilingual staffing – imperative: CBC/CBC)

NOTE: This selection process will be used to establish a pool of prequalified candidates that could be used to staff determinate and indeterminate positions at the Library of Parliament that require similar knowledge or competencies.

For the purposes of this selection process, the competencies listed in the attached Competency Profile will be evaluated.

The following knowledge criteria will also be evaluated:

- Knowledge of the Canadian Parliament, the federal government and current affairs
- In-depth knowledge of the Canadian tax system or Canadian economic policy

To be considered, candidates must have:

- A Master's degree in economics OR a Master of Taxation OR a Master of Law degree OR membership in good standing in a provincial or territorial law society OR a Bachelor's degree in a field related to the position, combined with a Bachelor of Law / Juris Doctor degree
- Experience in conducting research on public policy issues related to taxation or economics

Assets:

- Knowledge of or experience in applying Gender-based Analysis Plus (GBA+)
- Experience producing high-quality and informative visual elements as part of research documents

Candidates retained in this selection process will be required to obtain:

- A successful second-language evaluation (Bilingual staffing – imperative: [CBC/CBC](#))
- A successful pre-employment screening

Additional Information:

- This selection process is open to the public and to employees of the Library of Parliament, the Senate, the House of Commons, the Office of the Senate Ethics Officer, the Office of the Conflict of Interest and Ethics Commissioner, the Parliamentary Protective Service, and the Office of the Parliamentary Budget Officer.
- This selection process will include a second-language evaluation, a written qualifying exam, an interview and a post-interview written exam. The interview will consist of behavioural, situational and knowledge-based questions. Candidates will be required to pass each stage in order to move to the next stage of the selection process.
- Qualified candidates from this selection process may be considered for determinate or indeterminate positions at the Library of Parliament that require similar knowledge and/or competencies.
- Education and experience requirements will be used to determine which candidates will be asked to participate in the next stage of the selection process.
- Satisfactory references and proof of education are essential conditions of appointment.
- Travel and relocation expenses are the responsibility of the candidates.

- The Library of Parliament believes that the excellence for which it is known is enhanced by nurturing an inclusive workplace that embraces diversity, values differences and supports the full participation of all employees. The Library is committed to creating and maintaining a diverse workforce reflecting the communities we live in and work in, the clients we work with, and Canadian society at large.
- Must be legally allowed to work in Canada

Apply no later than Sunday, May 9th, 2021 – 11:59 p.m. (Eastern Time).

To apply, please send us your curriculum vitae, along with a covering letter indicating how you meet each of the education and experience requirements of the position. Please quote **Staffing Process 20-LOP-393** in your documents and, if you apply by email, in the subject line of your email.

Send us your application:

By email: LOPCareers-CarrieresBDP@parl.gc.ca

By fax: 613-995-9582

By mail: 50 O'Connor Street
Library of Parliament
Human Resources Directorate
Ottawa, ON K1A 0A9

Questions? Contact Human Resources at 343-542-4872 or LOPCareers-CarrieresBDP@parl.gc.ca.

We thank all those who apply. Please note that only those selected for further consideration will be contacted.