



The **Library of Parliament** is a non-partisan organization providing stimulating and rewarding work. We recognize that our employees are our most important asset and, as such, we offer excellent benefits, a minimum of four weeks' vacation leave, learning opportunities to support professional and career development, competitive salaries and more!

The Library of Parliament believes that the excellence for which it is known is enhanced by nurturing an inclusive workplace that embraces diversity, values differences and supports the full participation of all employees. The Library is committed to creating and maintaining a diverse workforce reflecting the communities in which we live and work, the clients with whom we work, and Canadian society as a whole.

Our **Parliamentary Information, Education and Research Services (PIERS)** provides high-quality, substantive and timely information, research and analysis to parliamentary committees, individual senators and members of the House of Commons, and parliamentary associations and delegations.

We are currently looking for candidates to staff the following position: **Geographic Information Systems (GIS) Analyst**.

If you want to contribute to parliamentary work in a dynamic and multidisciplinary environment, then PIERS provides an unparalleled opportunity for you to apply your education and knowledge in a wide range of public-policy areas. As part of a team in a fast-paced environment, the **GIS Analyst** produces and updates reliable and authoritative maps and geospatial analysis on a wide range of topics to support the work of parliamentarians.

#### **GEOGRAPHIC INFORMATION SYSTEMS (GIS) ANALYST RESEARCH PUBLICATIONS AND VISUALIZATION**

Determinate / Acting / Assignment / Secondment position (18 months)

RAN-01 – RAN-03 (\$66,960 – \$116,235)

(Bilingual staffing – imperative: CBC/CBC)

**Note:** While this position is eligible for part-time telework, regular on-site presence is required at Library of Parliament workplaces located in the National Capital Region

For the purposes of this selection process, the competencies listed in the attached Competency Profile will be evaluated.

**The following knowledge criteria will also be evaluated:**

- Knowledge of cartography and geospatial analysis techniques and best practices
- Knowledge of authoritative Canadian and international GIS data sources

**To be considered, candidates must have:**

- Master's degree from a recognized university or an acceptable combination of experience and education
- Experience producing high-quality maps and geospatial analysis
- Experience using ESRI ArcGIS
- Experience in analyzing large databases
- Experience working to meet client needs within short deadlines
- Experience in the use of various Excel features and functions
- Experience in developing visual elements (maps, charts and tables) for research documents

**Asset(s):**

- Knowledge of other mapping and data visualization software (such as QGIS, Adobe Illustrator and Power BI) and coding languages (such as R and Python)
- Knowledge of authoritative sources of statistics in various areas relevant to federal policies
- Knowledge of considerations that can inform the mapping of Indigenous presence

**Candidates retained in this selection process will be required to obtain successfully:**

- A second-language evaluation (Bilingual staffing – imperative: [CBC/CBC](#))
- A pre-employment screening

**Additional Information:**

- This selection process is open to the public.
- This selection process may include a second-language evaluation, a written qualifying exam and an interview. The interview will consist of behavioural, situational and knowledge-based questions. Candidates will be required to pass each stage in order to move to the next stage of the selection process.
- We are committed to providing an inclusive and barrier-free work environment, starting with the staffing process. If you require accommodations during any phase of the evaluation process, please contact us at [LOPCareers-CarrieresBDP@parl.gc.ca](mailto:LOPCareers-CarrieresBDP@parl.gc.ca).
- Qualified candidates from this selection process may be considered for determinate or indeterminate positions at the Library of Parliament that require similar knowledge and/or competencies.
- The vaccination requirement for employees of the Library of Parliament established by the Policy on COVID-19 Vaccination was suspended. The Library of Parliament will continue to follow the situation closely, and should the epidemiological

conditions change, we will assess whether there is a need to reinstate the vaccination policy and the associated essential condition of employment applicable to indeterminate, determinate, student and intern hiring.

- Education and experience requirements will be used to determine which candidates will be asked to participate in the next stage of the selection process.
- Satisfactory references and proof of education are essential conditions of appointment.
- Travel and relocation expenses are the responsibility of the candidates.
- Only those legally permitted to work in Canada can participate in this selection process.

**Apply no later than 16 April 2023 – 11:59 p.m. (Eastern Time).**

To apply, please send us your curriculum vitae, along with a covering letter indicating how you meet each of the education and experience requirements of the position.

Please quote your **full name and 22-LOP-506** in your documents and in the subject line of your email.

Send your application by email at [LOPCareers-CarrieresBDP@parl.gc.ca](mailto:LOPCareers-CarrieresBDP@parl.gc.ca).

Questions? Contact Human Resources at 613-617-0943 or [LOPCareers-CarrieresBDP@parl.gc.ca](mailto:LOPCareers-CarrieresBDP@parl.gc.ca).

**We thank you for your interest. Please note that only those selected for further consideration will be contacted.**

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