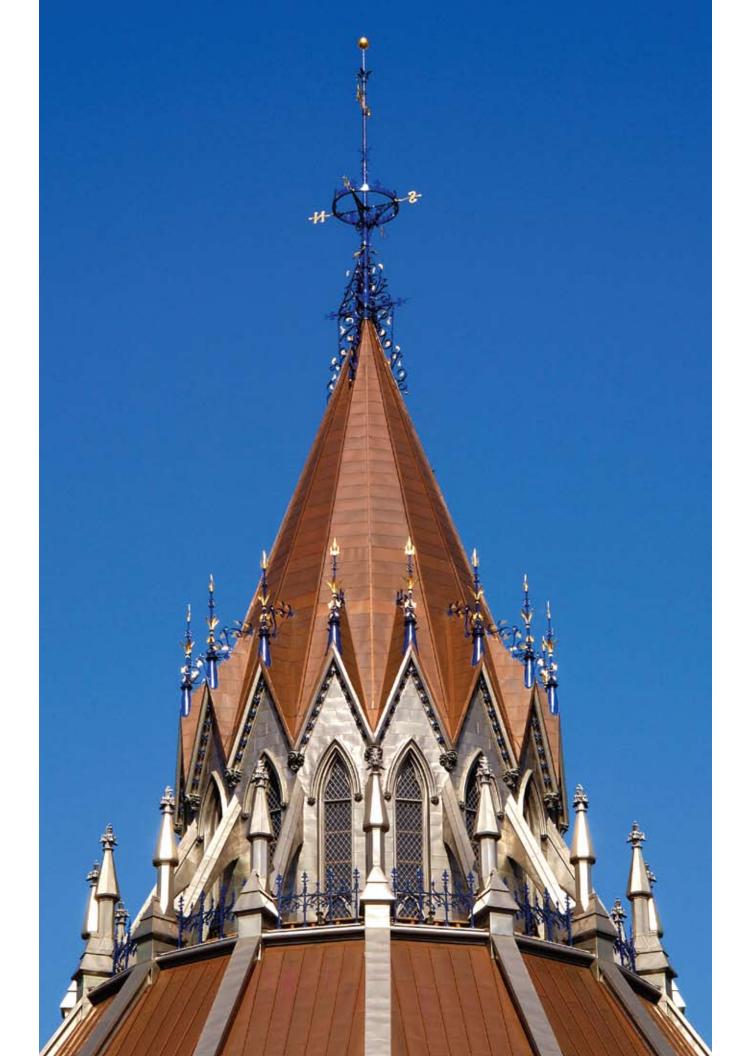
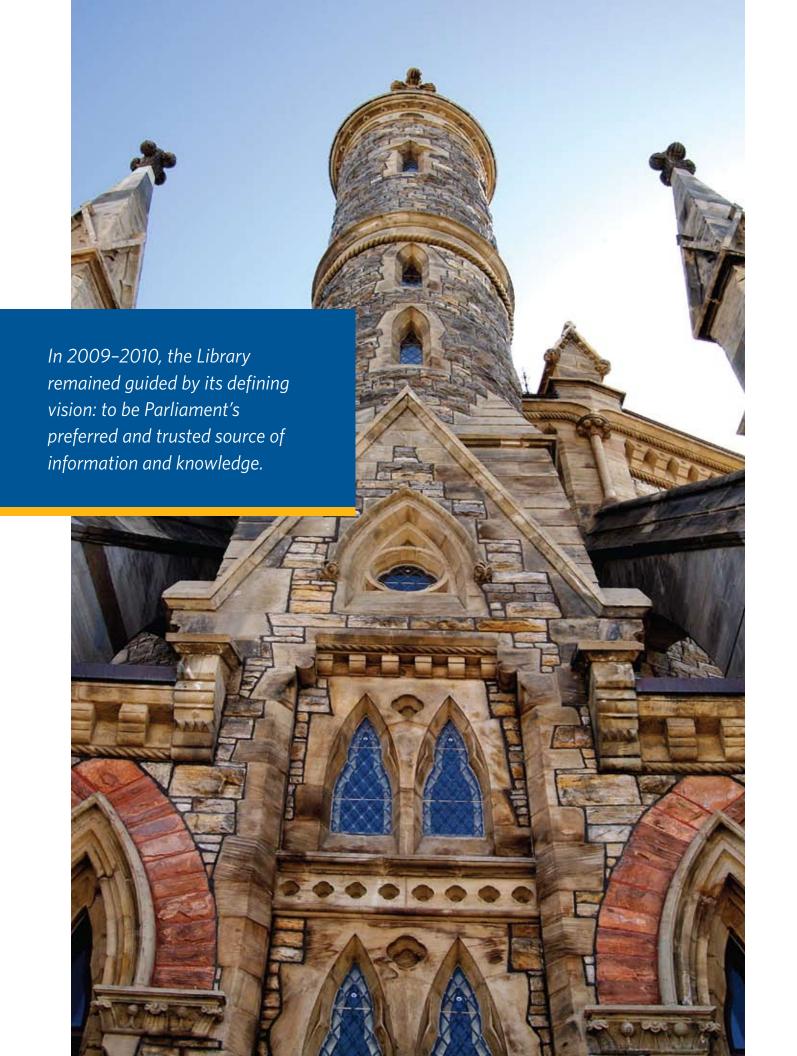


LIBRARY OF PARLIAMENT | ANNUAL REPORT 2009-2010



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## MESSAGE FROM THE PARLIAMENTARY LIBRARIAN



The Library of Parliament's roots reach back to the 1700s, in the collections created for the legislative libraries of Upper and Lower Canada. Since Confederation in 1867, the Library has grown and evolved with the nation it serves and today is a modern organization responding to the needs of a 21st century Parliament.

In 2009-2010, the Library remained guided by its defining vision: to be Parliament's preferred and trusted source of information and knowledge. Central to realizing that vision is the capacity to provide parliamentarians and our other clients with the information they need, in the form they want, using the technology they prefer. During the past year, the Library made significant progress on this front. It launched the first stage of the web-based Parliamentary Newsroom with NewsDesk, a media monitoring service that opens new channels for providing novel products, including customized information filtering. This new service is available on parliamentarians' desktops and handheld devices, delivering immediate service improvements. In addition, the ongoing development of internal blogs and wikis is increasing the Library's analytical capacity and improving our ability to identify both hot topics and ongoing issues in order to provide value-added services to parliamentarians.

This year also saw the negotiation of an important agreement with Library and Archives Canada to digitize historical debates of both the Senate and House of Commons. This will significantly increase access to parliamentary records and provide a treasure trove of information to parliamentary clients, historians and the research community, as well as the public.

These modernized Library services flow from the systematic organizational renewal project that I initiated after my appointment as Parliamentary Librarian. While this undertaking has been challenging, it has enabled us to focus on rebuilding our corporate infrastructure and restructure our research services to more effectively fulfill our responsibilities to Parliament.

The Library encourages public understanding of Parliament through a variety of outreach programs, including guided tours featuring the Senate and the House of Commons. This year, Ottawa Tourism recognized our Parliamentary Tour Program with the Innovation of the Year Award for its new online booking system. The system was well-received by the public: approximately one-third of all bookings were being made online within a few months of its launch.

This year, the Library again performed its role as a trusted broker of neutral and non-partisan information with the publication of *Our Country, Our Parliament*. This educational booklet and corresponding online teacher guide serve as a comprehensive introduction to Canada's Parliament for English-as-a-second-language and Frenchas-a-second-language high school students.

To enhance its services to parliamentarians, the Library continues to undertake an ambitious agenda including: modernizing its information architecture; enhancing its ability to support parliamentarians on emerging public policy issues; investing in its research services; modernizing governance and management practices; developing innovative virtual library services; and investing in its people. All of this is taking place against a backdrop of significant financial constraints.

Despite the challenging circumstances, Library staff continue to provide the same seamless and effective services that clients expect – and do so with professionalism, high levels of personal attention and responsiveness.

In those efforts, our staff deserve special recognition. Last year, they supported over 50 parliamentary committees and 12 parliamentary associations, responded to more than 38,000 client requests and almost 45,000 information requests from the public, and guided close to 340,000 visitors through Canada's Parliament Buildings. It is their ongoing dedication that is responsible for the successful year reported in these pages.

William R. Young

Parliamentary Librarian

Du Young.

## SECTION TRAISON D'ÊTRE



### MISSION

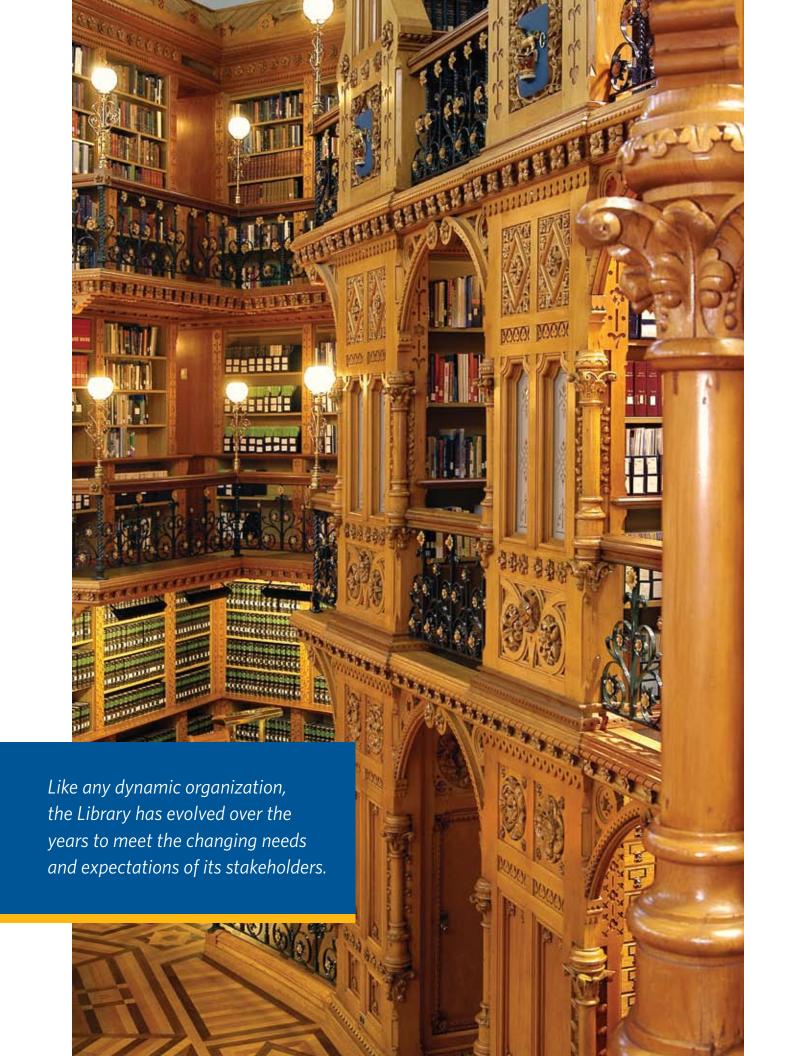
The Library contributes to Canadian parliamentary democracy by creating, managing and delivering authoritative, reliable and relevant information and knowledge for Parliament.

### VISION

To be Parliament's preferred and trusted source of information and knowledge

### STRATEGIC OUTCOME

An informed and accessible Parliament



## **OVERVIEW OF THE ORGANIZATION**

Like any dynamic organization, the Library has evolved over the years to meet the changing needs and expectations of its stakeholders. It has adopted new technologies, changed the way it does business and found new ways to collaborate with like-minded organizations.

### **Our Clients**

- Parliament
- Individual parliamentarians and their staff
- Parliamentary committees and associations
- Organizations that support Parliament
- The Canadian public, on behalf of parliamentarians

#### **Our Services**

- Provide customized research and analysis to parliamentarians and their staff
- Keep parliamentarians informed and up to date, and deliver news on demand
- Support legislators and committees with the information they need to examine the issues of the day, consider legislation, and hold the government accountable
- Preserve Parliament's documentary heritage and ensure access to collections
- Help parliamentarians inform Canadians about Parliament and the issues before it

### **Our Structure**

#### LIBRARY OF PARLIAMENT

**SPEAKERS OF THE SENATE AND THE HOUSE OF COMMONS:** Vested with the direction and control of the Library of Parliament in accordance with the *Parliament of Canada Act* 

**STANDING JOINT COMMITTEE ON THE LIBRARY OF PARLIAMENT:** Composed of Senators and MPs, is responsible for advising the Speakers on the operations of the Library



**PARLIAMENTARY LIBRARIAN:** Exercises control and management of the Library, and has the status of a Deputy Head, reporting to the two Speakers

PARLIAMENTARY INFORMATION AND
RESEARCH SERVICES: Provides parliamentarians
with news, reference, research and analysis
services and processes requests for information
from parliamentarians and the public

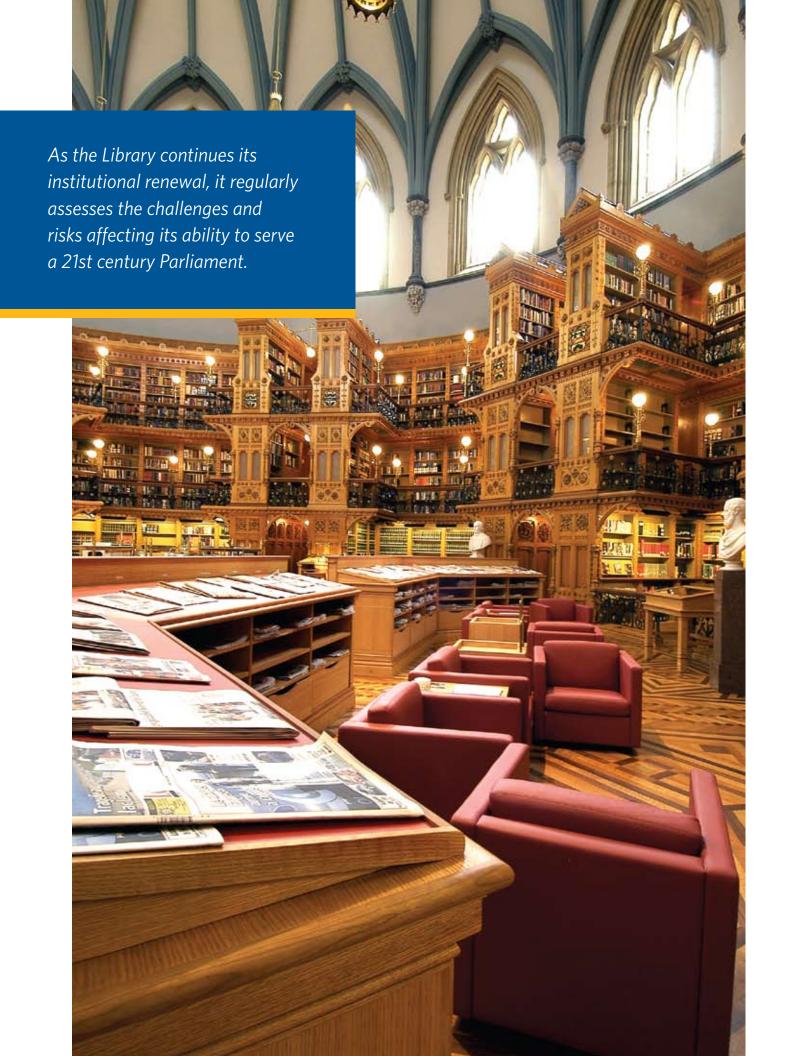
**PARLIAMENTARY BUDGET OFFICER SERVICES:** An officer of the Library of Parliament who provides analysis to Parliament about the state of the nation's finances, government estimates and trends in the national economy

#### **INFORMATION AND DOCUMENT RESOURCE SERVICES:**

Manages and provides access to the Library's paper, electronic resources and collections

**LEARNING AND ACCESS SERVICES:** Provides the Library's learning and centralized outreach services to parliamentary clients; encourages public understanding and teaching about Parliament through a variety of programs and products; and acts as steward for the Parliamentary Poet Laureate

**CORPORATE SERVICES:** Provides business support and services to the Library of Parliament



## **OPERATING ENVIRONMENT**

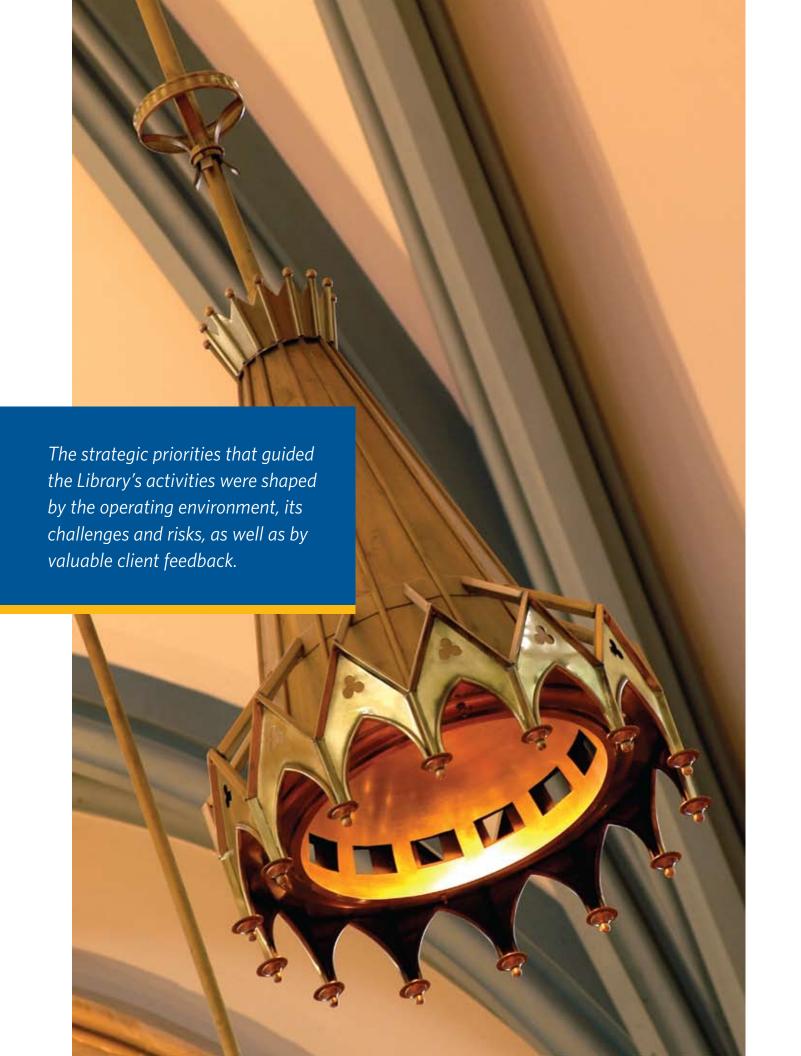
This year, the Library faced a prorogation of Parliament December 2009 to March 2010, resulting in a shorter than usual sitting period for both the Senate and the House of Commons. This, in turn, affected the type of requests for products and services for parliamentarians and their staff, as well as the distribution of products. More generally, with a succession of minority governments, additional requests have been received for detailed analytical work and renewed efforts are required to advise new parliamentarians of the Library's services.

## Challenges and Risks

As the Library continues its institutional renewal, it regularly assesses the challenges and risks affecting its ability to serve a 21st century Parliament.

- To better serve parliamentarians, the Library is providing enhanced monitoring and synthesis of emerging issues.
   This is done through more topical research and by ensuring that parliamentarians have timely access to the authoritative and non-partisan information they need.
- The Library is at a critical juncture with respect to its information technology (IT) systems. Parliamentarians need quick, easy and mobile access to information, and the Library must have the technological infrastructure necessary to meet those needs. Adequate funding is essential to deliver the business solutions required to improve access and deliver information to clients.
- Parliamentarians expressed a need for ongoing, comprehensive training on public policy issues, parliamentary business (estimates, the legislative process, etc.) and how to answer constituents'

- questions. To be effective, this training must be better integrated into a comprehensive learning program for parliamentarians and their staff.
- Proposed amendments to copyright legislation (Bill C-32) will affect the daily operations of the Library. Six in-depth training sessions were offered to all staff and a customized copyright manual prepared. A standard copyright notice is being prepared to accompany documents sent in response to clients' requests for information and the Library is studying terms of use of licenses with a view to adopting redistribution clauses that favour service to clients. As a result, copyright compliance may require the purchase of multiple broadcast clips and transcripts.
- The specialized skills, knowledge, judgment and discretion required to work effectively within the parliamentary environment is not easily replaced, and the impact of Library staff turnover can be significant. A number of new employees were hired last year to replace those who retired or are away on parental leave, and the Library provided new staff with timely access to orientation and training programs to accelerate knowledge transfer.
- The mandate, reporting structure, budget and operating model of the Parliamentary Budget Officer (PBO) have been reviewed and confirmed by the Standing Joint Committee on the Library of Parliament. It is now critical to determine the appropriate human resources model that best suits the PBO's unique role. This will ensure that the PBO can attract and retain the talent it requires to ensure consistently high-quality analysis for Parliament.



# STRATEGIC PRIORITIES AND KEY ACCOMPLISHMENTS FOR 2009-2010

The strategic priorities that guided the Library's activities were shaped by the operating environment, its challenges and risks, as well as by valuable client feedback from the 2008 *Perception Audit* carried out for the Library by Harris/Decima.

This year the Library focused on two strategic priorities:

- 1. Providing expertise in a digital environment
- 2. Investing in our people and our infrastructure

The Library undertook a number of important initiatives to address these two priorities while maintaining its high level of service to parliamentarians.

#### **STRATEGIC PRIORITY 1:**

# Providing Expertise in a Digital Environment

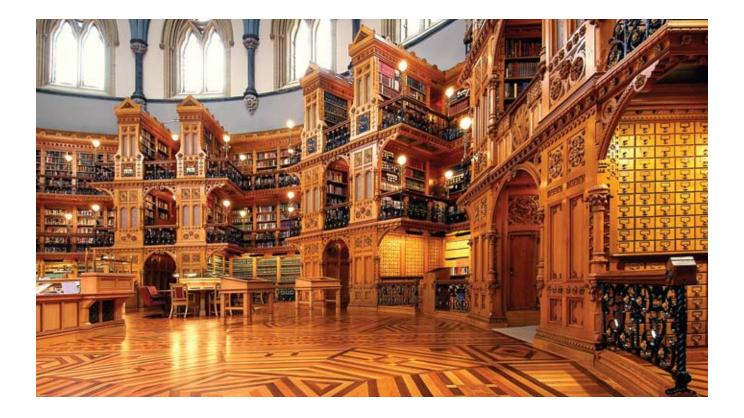
#### **GOING DIGITAL**

- To provide better, more integrated service to parliamentarians, the Library designed an IT enterprise architecture that reduces overlap and creates a more unified IT system. An inventory and cost analysis was done to determine the cost of sustaining the Library's current applications and infrastructure versus that required to advance its business solutions.
- The Library envisions a set of integrated information systems that will better serve its needs and those of its parliamentary clients. However, plans to replace the current uncorrelated systems with a single integrated client-request tracking system were delayed, due in most part to technical resource issues.
- The Library of Parliament helped Library and Archives Canada complete the digitization of the debates of both Chambers, in both English and French. A structural analysis of the digitized content is being planned with

- a view to enhancing the documents' searchability. The goal is to ensure the preservation of these documents and to provide free access to the documentary heritage of Parliament on the parliamentary site.
- The Library embarked on a project to add the full text of a number of prime ministers' speeches to its catalogue. This collection goes back to William Lyon Mackenzie King and is a unique assemblage of speeches made outside the halls of Parliament. Staff added some 765 digital copies of the speeches of the Right Honourable Jean Chrétien and the Right Honourable Paul Martin. These are now available online.
- Our new Web application "Electronic Resources," launched late in 2009, has received 23,330 queries and allowed the Library to make Web-based content available off the Hill to constituency offices since January 2010. Content was enriched with five new database subscriptions: HeinOnline (Canadian and foreign legal material), Library PressDisplay (international news content), Petit Robert en ligne, Scott's National, and Westlaw International. Extensive training was offered to parliamentary staff to increase awareness of specific electronic collections such as international news content, the 20,000 e-journals searchable in the A–Z listing, as well as documentation from the Organisation for Economic Co-operation and Development.

#### **IDENTIFYING EMERGING ISSUES**

• The Library continued to enhance, within existing resources, its ability to provide analysis of emerging issues. The Library's research services launched Web 2.0 tools (an internal blog and wikis) to encourage the rapid exchange of information, ideas and expertise among its professional staff. This helps to identify emerging issues and increase the organization's ability to provide relevant material to clients. Most research analysts were issued BlackBerry devices to increase their ability to quickly respond to client needs.



- This was the first full year operating under the "centres of expertise" model of research services in which
   11 multidisciplinary subject matter teams work under the direction of experienced chiefs. During the year, the Library worked toward consolidating this team approach and strengthening its management capacity.
- Reference services provided through the Library's branches and reading rooms were brought under the responsibility of the research services to unify and strengthen front-line services.
- The Library exercised its role as trusted broker of neutral and non-partisan information on issues of general concern to parliamentarians. With the assistance of Professor Sharon Sutherland, then visiting professor in the Public Administration Program at the University of Ottawa, the Library produced a detailed review of research on Parliament over the past decade, using such non-traditional sources as research grant awards, conferences and book reviews.
- The Library took part in an international study on the expectations and pressures likely to arise due to

- technological changes. The Parliament 2020 study is a collaborative project among the parliamentary libraries of Australia, Canada, Chile, New Zealand and the United Kingdom. The study seeks to identify how communication technologies might support new models for democratic engagement and what barriers may exist in implementing these. Focus groups with parliamentarians, senior parliamentary staff and first-time voters were held from November to December 2009. The five-country report will be prepared by the Hansard Society and released in 2010.
- The Library convened a cross-section of individuals from the private, non-profit and public sectors to discuss young people and their relationship with democratic institutions such as Parliament. A subsequent report, *Youth and Democracy: A Dialogue Session*, identifies trends and challenges related to public and youth engagement. The Library is now chairing a federal committee that will advise governmental and non-governmental players on how to effectively address the status of youth and their level of engagement with democratic institutions in Canada, particularly Parliament.

#### STREAMLINING AND IMPROVING SERVICES

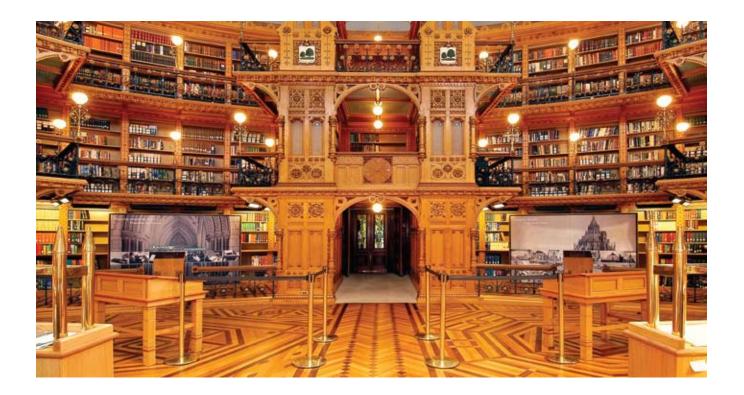
- The Library reviewed traditional functions such as cataloguing and acquisitions to pinpoint ways to improve the delivery of information in a digital environment.
- The Library responded to a smaller acquisitions budget in 2009-2010 by reviewing all subscriptions. Staff members identified where cuts could be made without jeopardizing client service, resulting in less duplication, increased accessibility and more digital content.
- A parliamentary publications preservation program was developed, enabling a number of deferred projects to be completed with a focus on core parliamentary data. For example, one copy of every volume of debates and journals has now been archived in the secure collections area in appropriate environmental conditions. This program ensures the preservation of collections and is in line with the Library's proposed digitization agenda.
- As part of its ongoing efforts to ensure proper retrieval of digital content, technical staff verified and corrected, as necessary, all links to full text reports. There are links to 35,850 electronic documents in the Library's catalogue.
- The Library established a products and services development forum to ensure a more integrated approach to client services, and to better align products and services with client needs. This group of mid-level managers provides coordinated oversight and strategic planning concerning the substance and content of Library products and services. Its current focus is on leveraging IT tools to provide Library expertise to clients in a digital environment.
- Resource pressures and the prorogation slowed progress on development of a new approach to the Parliamentary Learning Program.
- The increased global and national concern surrounding declining youth democratic involvement, twinned with the Library's leading role in providing authoritative information about Canada's Parliament, provided the impetus for a new Programming Plan and Strategic Direction for Public Education Program, which will place democratic engagement at the core of its messaging.

#### **STRATEGIC PRIORITY 2:**

# Investing in Our People and Our Infrastructure

#### **INVESTING IN PEOPLE**

- The Library continued to implement its human resources strategy, focused on recruiting, retaining and developing staff with the skills and knowledge that Parliament needs. As part of this plan, the Library appeared at recruitment events, supported by a re-designed trade show backdrop and updated handouts. A recruiting poster was also updated to provide relevant information to applicants, based on a survey conducted with new recruits. The Library had no difficulty attracting highly qualified internal and external applicants to fill the positions of two retired senior executives. In concert with its clients, the Library is piloting a new recruitment initiative that will pre-qualify candidates for positions where high turnover is anticipated, such as analysts who directly serve parliamentarians.
- In order to retain employees, workplace initiatives were launched, including an enhanced awards and recognition program, and an employment equity and diversity program. The Library also led the successful Parliament Hill-wide World Café for International Women's Day in March 2010.
- The Library developed an annual slate of learning activities that appear in a new, constantly updated e-calendar and two dedicated learning specialists have been trained to coach and present learning opportunities to all employees.
- The Library began to develop competency profiles for all positions at the Library, beginning with the managers' competencies. These profiles will form the basis for further human resources activities, including the creation of learning plans.



#### STRENGTHENING MANAGEMENT SUPPORT

- The Library approved numerous corporate policies that promote solid governance and support organizational effectiveness. Efforts were focused on human resources policies while those related to finance, administration and facilities management continued to be improved.
- Regular training was provided to managers at all levels.
- The Library updated its planning and reporting framework to improve implementation and performance monitoring. The framework outlines the Library's annual planning and reporting cycle, and required documents and timelines, as well as specific corporate and sectoral roles and responsibilities. The Library also improved the format and look of all its planning and reporting documents for a more streamlined presentation of information.

#### **IMPROVING OPERATIONS**

- Phase One of the Library taxonomy project was completed. Once implemented, the taxonomy will categorize client requests by subject area, add relevance to searches for documentation, direct clients to information resources that meet their interests, and support knowledge management within the Library.
- Senate, House and Library staff on the Joint Initiative on the Legislative Information Committee have worked to streamline data collection and access across all three organizations in order to more effectively publish information about the progress of proposed legislation (i.e., bills).

## Strategic Outcome: An Informed and Accessible Parliament

#### **BUSINESS LINE 1: KNOWLEDGE CREATION**

DESCRIPTION	EXPECTED RESULTS	KEY PERFORMANCE INDICATORS	
	Parliament relies on the Library as its main source of non-partisan information, research and analysis.	Parliamentarians use the Library's services for their information needs.	

PARLIAMENTARY CLIENT BASE SUPPORTED BY THE LIBRARY			
Senators	105		
MPs	308		
Total	413		

COMMITTEES AND ASSO	CIATIONS SUPPORTED BY	THE LIBRARY
Committees*	Senate	21
	House of Commons	33
	Joint Committees	2
Total		56
Parliamentary Associations		12

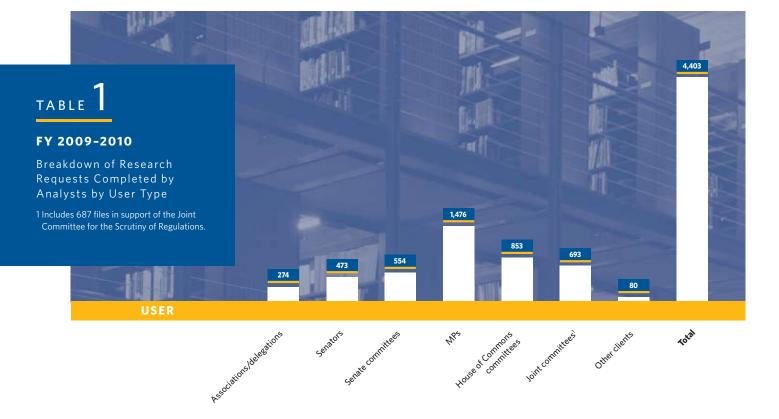
<sup>\*</sup> Includes special committees and sub-committees other than those focused on agenda and procedure.

## Supporting Parliamentarians in the conduct of their Parliamentary Duties

Highlights:

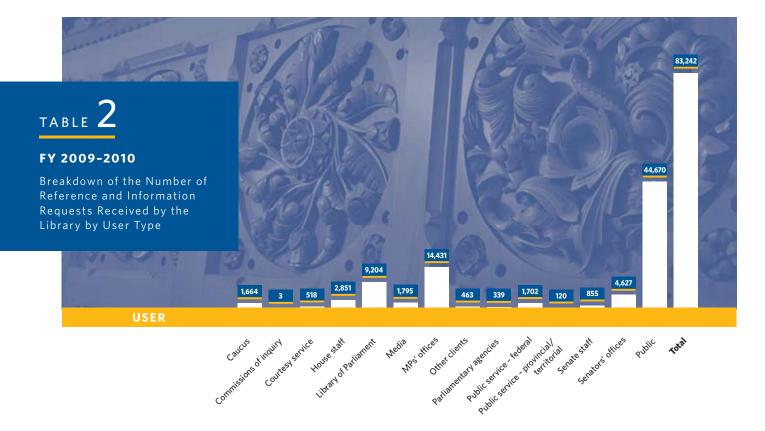
- The Library received research requests from 84 Senators and 252 MPs.
- Eighty-one analyst positions completed 4,403 requests for work from parliamentarians, associations and committees of the Senate, and the House of Commons, and from other clients.
- Of these research requests, 2,100 came from committees. Analysts devoted over 58,000 hours to committees, and produced 29 draft and 53 final committee reports.

- Analysts provided nearly 7,300 hours of expertise to 12 parliamentary associations.
- Forty-two new research publications and 38 legislative summaries were drafted and made available to parliamentarians and the public.
- Of the 83,242 requests for information received by the Library from parliamentarians, other clients and the public, 20,000 were reference requests completed by reference librarians, library technicians and information officers and clerks.
- The Library also served 6,749 walk-in clients at its Centre Block location, 1,708 at its Confederation branch and 600 at its Sparks Street branch.



- The Library offered parliamentary clients eight information sessions and 15 training session, with a total of 621 participants.
- During its second year of operation, the PBO demonstrated value for money against a broad set of performance objectives and performance indicators based on budgetary best practices and guidelines of the Organisation for Economic Co-operation and Development, and leading practitioners who study

legislative budget offices. Analyses were prepared in an independent and non-partisan fashion with significant assistance from experts across Canada and other countries. To promote accountability, work was prepared and released in a transparent fashion, benefitting parliamentarians and the public. Analyses were also presented to parliamentary committees and conferences across the country.



**Courtesy Service:** A reference service is generally offered on a quid pro quo basis to other libraries or clients of other libraries. The Library of Parliament has agreements with Library and Archives Canada and with other federal libraries with respect to material held exclusively by the Library of Parliament. On occasion, the Library of Parliament may also assist a visitor (i.e., an officer of Parliament from another country or a Library of Parliament consultant).

**Other clients:** Embassies, Supreme Court, authorized representatives from represented House of Commons parties, the Parliamentary Centre, and international Parliaments.

#### **BUSINESS LINE 2: KNOWLEDGE MANAGEMENT**

DESCRIPTION	EXPECTED RESULTS	KEY PERFORMANCE INDICATORS
Acquire, manage and preserve documentation, data and information for and about Parliament.	Parliament relies on the Library to provide leading edge information resources, as well as the necessary technology to retrieve, disseminate and preserve these resources.	Parliamentarians use the Library's collections.

## Highlights:

#### Managing the Library's Collections

• In 2009–2010, the Library ordered approximately 2,966 titles in various formats and made 69,551 pages of debates, sessional papers and other essential documents available in digital format.

#### **Keeping Parliamentarians Informed**

• In October 2009, NewsDesk replaced PARLMEDIA as the Library's electronic media monitoring system on the parliamentary intranet. PARLMEDIA was subsequently retired in January 2010. NewsDesk, which is mobile-enabled, allows eligible users to search the full text of documents, and receive media alerts for consultation and research purposes. Seventy-eight percent of PARLMEDIA clients moved to NewsDesk, a figure based on the number of unique user IDs with alert requests. Between October 2009 and January 2010, NewsDesk had 1,000 visitors, with 34,910 pages being viewed.

- The Library continued to see an increase in the number of downloads of *Quorum* its daily compilation of Canadian newspapers with 14,100 such downloads in 2009–2010. Now in its 30th year of publication, a mobile *Quorum* via NewsDesk was also introduced, allowing clients to read articles from their BlackBerry. Last year, 172 issues of *Quorum* were published and up to 1,229 print copies continue to be distributed daily during session.
- Radar, available in both print and electronic formats, is a publication that highlights new items from the Library's collections. In 2009–2010, the Library published 35 editions of Radar citing a total of 2,073 items and received 4,327 requests for print items from Radar, an increase of 13.5% over last year. The majority of these came from parliamentary offices and the Library's analysts.
- Hot Topics an electronic listing of documents and reports in the news that are of interest to parliamentarians and their staff – was continuously updated, and an RSS feed installed to alert clients of updates throughout the day. In total, 9,827 documents were viewed.

#### **BUSINESS LINE 3: KNOWLEDGE COMMUNICATION**

DESCRIPTION	EXPECTED RESULTS	KEY PERFORMANCE INDICATORS
Communicate knowledge, information and documentation for and about Parliament.	Canadians rely on the Library for timely access to accurate information and documentation on Parliament and its representatives, and to make visits to Parliament an enriching experience.	Parliamentarians use the Library resources to communicate information about Parliament, and the public uses the Library's resources to obtain information about Parliament.

## Highlights:

#### **Providing Information about Parliament**

- PARLINFO is an interactive database of current and historical information about the institutions, people and events that have shaped Parliament since 1867. Last year, 3,841,889 clients in Canada and around the world accessed PARLINFO data on the Parliamentary website.
- LEGISinfo is a key resource created with our partners in the Senate and House of Commons for all legislative information needs. Last year, LEGISinfo received 45,144 views via the Library's internal website and a further 134,313 views via the IntraParl website accessible to all parliamentary clients. It also received 2,899,800 views via the Parliament of Canada's public website.
- The Library indexed over 14,027 pages of Senate Committee proceedings, an increase of almost 215% over last year.
- The Library information services staff responded to 44,670 enquiries from the public about Parliament.

#### **Visitor Services**

- In 2009–2010, the Library's guides welcomed 339,790 visitors to Parliament.
- Over 1,600 school tours were given to 58,528 students and teachers.
- Over 240,000 visitors explored the Peace Tower.
- Over 6,000 comment cards were submitted by visitors, 83% of which were positive.
- The Library was recognized on March 25, 2010, at the Ottawa Tourism Awards with the "Innovation of the Year" award for its online booking system. Unique among the tourist attractions of the capital region, this site

allows people to see, in real time, the dates and times of available tours, and to submit a tour request online. To date, approximately 30% of all group tour reservations have been made using this new system.

#### **Education and Outreach**

Teachers Institute on Canadian Parliamentary Democracy:

• The 14th annual Teachers Institute on Canadian Parliamentary Democracy, an intensive professional development opportunity that brings 70 outstanding teachers from across Canada together for an insider's view on how Parliament works, saw a 2% decrease in the number of applications last year. Exit surveys continue to demonstrate the value of the Teachers Institute program among educators, with 98% of participants expressing satisfaction. The Library would like to acknowledge the Canadian Association of Former Parliamentarians and the Churchill Society for the Advancement of Parliamentary Democracy for providing bursaries to selected Teachers Institute participants.

#### New Educational Resources:

- The Library officially launched its newest educational resource, *Our Country, Our Parliament*, a teacher-tested, full-colour booklet designed to introduce Canada's parliamentary system to those learning English or French as a second language. The Library distributed 41,540 copies to schools with English as a second language/French as a second language programs, as well as to all secondary and middle schools, university education faculties, and Canadian ministries of education.
- The newest edition of *How Canadians Govern Themselves*, by the late Senator Eugene Forsey, was distributed nationally by the Library. This revised and redesigned publication is the Library's most popular resource and 44,612 copies were sent to schools, ministries, federal partners, libraries and university departments across the country.

#### Parliamentary Guide Program:

 The Parliamentary Guide Program hired 47 dynamic and engaging university students from across the country to work full-time between May and Labour Day. Nearly 72 students studying in the National Capital Region were hired part-time during the fall-winter season, 31 of whom were new staff.

#### Research Interns:

• The Library's research services hired four graduate students to work as interns. The objectives of the Library's intern program are to enable university graduates to obtain practical experience in the Canadian policy and legislative process from a parliamentary perspective, increase their knowledge of the Canadian parliamentary system, and gain work experience in a knowledge-based institution. The internships last one year and the program attracts applicants from across the country. As part of the program, interns visit a legislative body outside Canada to learn lessons that can

then be brought back to the Library. This year, the interns visited Berlin, Germany. The trip is supported financially by the Canadian Association of Former Parliamentarians.

#### *International Visitors:*

• Eighty-nine individuals in nine groups, from 34 countries, visited the Library of Parliament to learn more about how we support the information needs of Parliament, or how we support Parliament's outreach to Canadians. The Library, together with the Senate and the House of Commons, offered the Parliamentary Officers' Study Program for 29 of these visitors.

#### **Parliamentary Poet Laureate**

 The Parliamentary Poet Laureate, nominated for a two-year term, encourages and promotes the importance of literature, culture and language in Canadian society.
 The Library provided administrative support to Poet Laureate Pierre DesRuisseaux and will coordinate the selection process for the next two-year term.

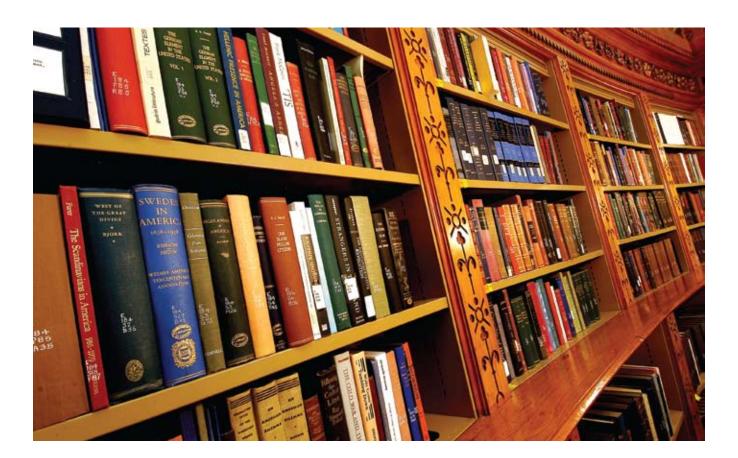
#### **BUSINESS LINE 4.0: GOVERNANCE AND ADMINISTRATIVE SERVICES**

DESCRIPTION	EXPECTED RESULTS	KEY PERFORMANCE INDICATORS
Provide the administrative support services required to carry out the Library's mission.	The Library optimizes its activities and services by using modern and innovative management methods.	Effective and efficient use of Library resources.

Activities and resources administered to support the needs and corporate obligations of the organization include governance and management support, resource

management services, and asset management services. Accomplishments in these areas help the Library achieve its organization-wide priorities and strategic outcomes.

# SUMMARY OF RESOURCE INFORMATION



## **Library of Parliament Actual Expenditures**

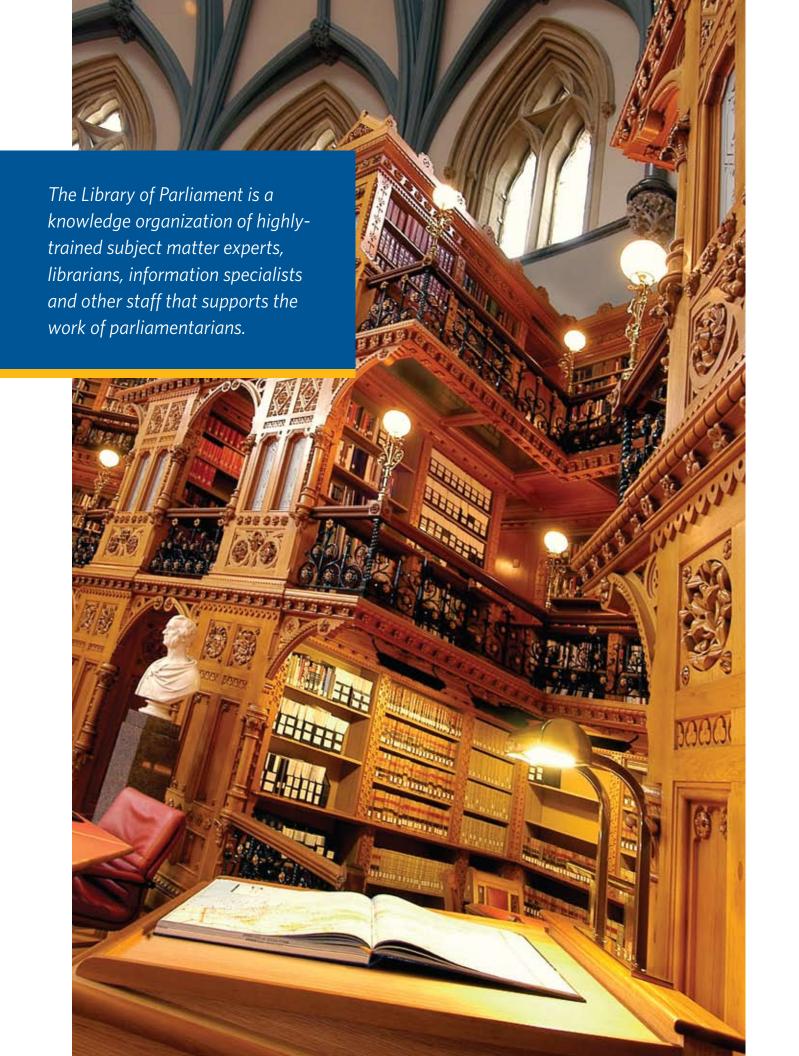
The Library of Parliament is a knowledge organization of highly-trained subject matter experts, specialists, librarians, information specialists and other staff that

supports the work of parliamentarians. More than 80% of the Library's annual budget is allocated to the salaries and wages of its staff.

	2009-2010					
LIBRARY OF PARLIAMENT	PLANNED SPENDING		APPROVED AUTHORITIES		ACTUAL SPENDING	
	FTEs*	\$	FTEs	\$	FTEs	\$
Salaries and wages**		\$32,057,000		\$32,760,430		\$ 33,120,190
Other operating funds		\$ 8,250,000		\$ 8,250,000		\$ 7,080,617
Total	349	\$40,307,000	349	\$41,010,430	344	\$40,200,807

<sup>\*</sup> Full Time Equivalents.

<sup>\*\*</sup> Includes Employee Benefit Plans.



## SENIOR MANAGEMENT TEAM

The Library Executive Committee provides corporate leadership and serves as the Parliamentary Librarian's senior advisory and strategic planning forum.



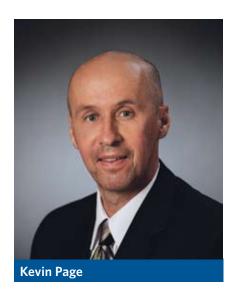
Director General, Information and Document Resource Service



Director General, Learning and Access Services



Assistant Parliamentary Librarian, Parliamentary Information and Research Service



Parliamentary Budget Officer



Director General, Corporate Services



#### FOR MORE INFORMATION, PLEASE CONTACT THE LIBRARY AT:

Phone: 613-995-1166 | Fax: 613-992-1269 | Public Line: 613-992-4793 | Toll-free: 1-866-599-4999 E-mail: Library@parl.gc.ca | Online at IntraParl: Library and Research

www.parl.gc.ca